



GRAND ISLES COMPLAINT FORM/NOTICE OF POTENTIAL VIOLATION

Please complete the information below and return it to the Property Manager. You may either drop this off at the office, mail it to Property Manager at 11585 Lake Isles Drive, Wellington, FL 33414 or email to grandislespm@gmail.com.

A signed complaint form must be on file before we can properly follow-up and possibly send a violation notice.

Your Name _____ Homeowner Renter

Street Address _____

Phone(s): _____ Email Address: _____

Nature of Complaint / Potential Violation Requirements:

(1) Furnish an accurate address and date for the complaint, (2) be specific in your description of violation, ie. If you are reporting someone for continual street parking or obstructing the sidewalk, provide the make/model/color/license of their car, (3) if possible, attach clear photos. For a dog defecating on your or common property, or for barking, etc. it is imperative that we have the address at which file animal resides.

Name (if known) _____

Street Address _____

Complaint/Potential Violation in Detail _____ Date Observed _____

Please allow 5-10 business days for us to receive your complaint, confirm the complaint, research for any similar prior violations, and send a notice.

Signature _____ Date _____